

**A LAW TO SUBSTITUTE THE KADUNA STATE  
RESIDENTS REGISTRATION LAW NO 16 OF 2018**

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**A LAW TO SUBSTITUTE THE KADUNA STATE  
RESIDENTS REGISTRATION LAW NO 16 OF 2018**



Kaduna State of Nigeria

Law No. 7..... 2021

(30<sup>th</sup> April 2021 )

Date of Commencement

**BE IT ENACTED** by the House of Assembly of Kaduna State

Enactment

1 This Law may be cited as the Kaduna State Residents Identity Management Agency (KADRIMA) Law, 2021.

Short Title

2. This Law shall come into operation on the .....30<sup>th</sup>..... day of .....April..... 2021.

Commencement

3. In this Law unless the context otherwise requires:

Interpretation

"Agency" means the Kaduna State Resident Identity Management Agency (KADRIMA);

"Board" means the Governing Board of the Agency;

"Commissioner" means the Commissioner responsible for matters relating to Budget or Economic Planning;

"Executive Secretary" means the Chief Executive and Accounting Officer of the Agency;

"Governor" means the Governor of Kaduna State;

"Member" means a member of the Governing Board and includes the Chairman;

“Resident” means a person who resides for a minimum period of 180 days in a year in an accommodation and is a registered tax payer in the State; and

“State” means Kaduna State of Nigeria.

4. (1) There is hereby established an Agency to be known as the Kaduna State Residents Identity Management Agency referred to in this Law as “the Agency”. Establishment of the  
Kaduna State Residents  
Identity Management  
Agency
- (2) The Agency shall:-
- i. be a body corporate with perpetual succession and a common seal;
  - ii. have power to sue and be sued in its corporate name; and
  - iii. be capable of purchasing, acquiring and holding of movable and immovable property or an interest therein for the purpose of exercising its functions under this Law.
- (3) The Agency shall be under the supervision of the ministry, department or agency responsible for matters relating to economic planning or budgeting.
5. The functions of the Agency shall be to – Functions of the Agency
- (1) Create and manage a reliable database of all residents in Kaduna State with a view to providing useful data for planning, security, social welfare, employment, financial services, housing, demography, education, health and related matters;
  - (2) Establish the relevant infrastructure for the creation of a residents’ information database for every resident of the State with a view to:
    - (i) producing residents cards for all qualified residents of the State;
    - (ii) ensuring easy identification of residents;

- (3) Produce guidelines for bio-metric data to be contained in the registration form; and
  - (4) Advise the government on mode of collecting residents' data from the general public.
6. (1) There is hereby established for the Agency a Governing Board whose members shall be appointed by the Governor and shall consist of:
- (i) Commissioner responsible for Budget and Economic Planning matters who shall be the Chairman;
  - (ii) Permanent Secretary, representing the Ministries responsible for:-
    - a. finance;
    - b. local Government;
    - c. justice;
  - (iii) Statistician General;
  - (ix) the most senior official responsible for information and communication technology matters;
  - (v) the most senior official responsible for Social protection;
  - (vi) Executive Chairman of Kaduna State Internal Revenue Service;
  - (vii) One member each from the three Senatorial Districts in the State, at least one of whom shall be a woman; and
  - (viii) the Executive Secretary of the Agency shall serve as Member/Secretary to the Board.
- (2) All members shall be ex-officio members except the Executive Secretary.

7. Members shall hold office for a period of four years and maybe re-appointed for a further period of four years only. Tenure of office of  
Members of the Board
8. (a) any member may resign his appointment at any time by notice in writing under his hand addressed to the Governor. Cessation of office of  
Members
- (b) if a member dies or resigns or otherwise vacates his office before the expiration of the term for which he is appointed, the Governor shall appoint a fit and proper person for the remainder of the term of office and the successor shall represent the same interest.
9. There shall be paid to every member, such emoluments, allowances and benefits as the Governor may from time to time determine. Remuneration of  
Members of the Board
10. (1) The Board shall meet at least once in a quarter. Meetings of the Board
- (2) The Chairman shall preside at every meeting of the Board and in his absence; the members present at the meeting shall appoint one of them to preside.
11. (1) The quorum at any meeting of the Board shall be a simple majority of members including the Chairman. Quorum and voting
- (2) All questions at any meeting of the Board shall be determined by a majority vote of members present. Where there is equality of votes, the Chairman or member presiding shall have a casting vote.
12. Where the Board desires to obtain advice or any special information from any person on any matter, the Board may co-opt such person as a member for a limited period, and such person shall have the rights and privileges of a member but shall not be entitled to vote on any issue or count towards a quorum. Power to co-opt
13. (1) The Board shall have power to make Standing Orders regulating its proceeding at meetings. Proceedings

- (2) The validity of any proceeding of the Board shall not be adversely affected by:
- (a) any vacancy in the membership of the Board;
  - (b) any defect in the appointment of a member; or
  - (c) reason that a person not entitled to do so, took part in the proceedings.
14. (1) There shall be an Executive Secretary who shall be appointed by the Governor as the Chief Executive and Accounting Officer of the Agency, who shall be responsible for the day-to-day management of the Agency.
- Executive Secretary of  
the Agency
- (2) The Executive Secretary shall hold office for a term of four (4) years and may be renewed for further term of four (4) years only.
15. (1) The Agency may subject to the approval of the Governor from time to time appoint such other employees as it may deem necessary, to enable it effectively perform its functions under this Law.
- Staff of the Agency
- (2) The Governor may specifically delegate to the Executive Secretary, the power to appoint such categories of staff of the Agency as the Board may from time to time specify.
- (3) The staff of the Agency shall be Public Servants in the service of Kaduna State.
- (4) The Agency may engage consultants and advisers when the need arises.
- (5) The Agency may make staff regulations relating generally to the conditions of service of its employees.
- (6) Pending the publication of the regulations described in subsection (5) of this section; the employment of the Staff of the Agency shall be governed by the

terms and conditions generally applicable to officers in the Public Service of the State.

- (7) Staff Regulations issued by the Agency under Subsection (5) of this section shall not have effect until approved by the Governor and published in the Gazette.
- (8) The Staff of the Agency shall be entitled to pension benefits in accordance with the Pension Law of the State.
16. (1) From the Commencement of this Law: Registration
- (i) every person residing in the State shall register with the Agency within 180 days;
  - (ii) any person who moves into a long term accommodation in the State after the commencement of this Law shall within thirty (30) days of moving into the accommodation register with the Agency.
- (2) A resident shall notify the Agency of a subsequent change of name or address appropriately.
- (3) Every Owner, Landlord, or head of household (individual or corporate) in the State shall notify the Agency of any new resident in their premises and shall inform the person of the need to register with the Agency.
- (4) Registration shall be continuous and same shall be subject to renewal every five years.
17. The Agency shall issue a Certificate of Registration immediately upon registering a resident and the certificate shall be replaced by a Residents Card within 90 days of the date of capture. Certificate of Registration
18. The Agency shall establish registration centres across all the Local Government Areas in the State and in any other place as deemed fit to facilitate ease of registration. Registration Centres

19. (1) No officer of the Agency, partner, consultant, or service provider shall disclose any information or data submitted or filed with the Agency without due authorization from the Executive Secretary; Unauthorised Disclosure of Information
- (2) The Agency shall put in place necessary machinery to protect all the information/data submitted and filed with it.
20. The Agency shall establish and maintain a fund which shall consist of: Fund of the Agency
- (a) Such sums as may be appropriated by the House of Assembly by way of annual subvention;
- (b) All other sums accruing to the Agency by way of grants, gifts, testamentary dispositions, endowments, bequests and donations made to the Agency;
- (c) Income from any investment or other property acquired by or vested in the Agency, and
- (d) Such other sums as may accrue from time to time to the Agency.
21. (1) The Agency shall, not later than 30<sup>th</sup> June of each year, submit to the Governor an estimate of its expenditure and income (including estimates of expected payments into the Fund) for the next succeeding year. Annual Estimates and Accounts
- (2) The Agency shall keep proper accounts in a form which conforms to accepted accounting standards, and proper records in relation thereto and the accounts shall be audited as provided in subsection (3) of this section.
- (3) The accounts of the Agency shall be audited at the end of each calendar year by auditors appointed by the Auditor – General of the State in accordance with the Financial Regulations and the fees of the auditors and the expenses for the audit generally shall be paid from the Fund.



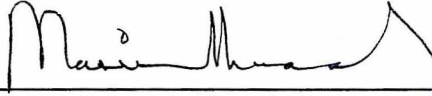
22. The Agency shall, not later than 31<sup>st</sup> March of each year, submit to the Board for onward transmission to the Governor, a report on the activities of the Agency and its administration during the immediate preceding year and shall include in the report the audited accounts of the Agency. Annual Reports
23. The Agency may accept any gift, technical assistance, or donations of land, money or other property from any person/organisation upon such terms and conditions acceptable to the Agency Gifts and Donations to the Agency
24. (1) For the purpose of carrying out the functions conferred on the Agency under this Law, the Executive Secretary, or any employee of the Agency duly authorised in that behalf: Right of access to Information
- (a) shall have a right of access to all accommodation, data and information on any person in the State within the hours of 8am-5pm on weekdays.
- (b) may by notice in writing, served on any person require such person to furnish or cause to be furnished personal information or other similar information held by or available to such persons, on such matters as may be specified in the notice.
- (2) It shall be the duty of any person required to furnish information pursuant to subsection (1) of this section to comply with the notice within the period specified in the notice or where no period is specified, within a reasonable period.
25. The Agency may subject to the approval of the Governor by an Order in the Gazette make regulations for the effective operation of this Law and the due administration thereof. Regulations
26. Any person who: Offences
- (a) interferes with the Agency or obstructs any authorised officer of the Agency in the exercise of any of the powers conferred on it by this Law;

- (b) attempt to manipulate, corrupt or damage the State identity data base;
  - (c) fails to comply with any enquiry or requirements made by an authorised officer in accordance with the provisions of this Law; or
  - (d) fails to register or give notification in accordance with Section 16 of this Law, Commits an offence and shall be liable upon conviction to a fine not less than One Hundred Thousand Naira (₦100,000) or imprisonment for a term not less than six months or to both such fine and imprisonment.
27. No suit shall be commenced against the Agency before the expiration of a period of 30 days after written notice of intention to commence the suit shall have been served upon it, by delivering the notice to the Executive Secretary by the intending claimant or his agent and the notice shall clearly and explicitly state: Pre-action notice
- (a) the cause of action;
  - (b) the particulars of claim; and
  - (c) the reliefs claimed.
28. (1) The fixing of the Seal of the Agency shall be authenticated by the signature of the Executive Secretary and or such other member authorised generally or specially by the Board: Common Seal
- (2) Any contract or instrument, which if made by a person not being a body corporate would not be required to be made under seal, may be made or executed on behalf of the Agency by the Executive Secretary or by any other person generally or specially authorised by the Board.
- (3) Any document purporting to be a contract, instrument or other document signed or sealed on behalf of the Agency shall be received in evidence and unless the

contrary is provided, be presumed without further proof to have been so signed or sealed.

29. No Member or staff of the Agency shall be sued in his personal capacity for any act done or omitted to be done in the lawful performance of his duties under this Law. Indemnity
30. All actions taken by the Kaduna State Residents Registration Law No. 16 of 2018 shall be deemed to have been taken under this Law. Savings
31. The Kaduna State Residents Registration Agency Law No. 16 of 2018 is hereby repealed. Repeal

**DATED AT KADUNA** this ..... 29<sup>th</sup> ..... day of April ..... 2021.

  
**Malam Nasir Ahmad el-Rufa'i,**  
Governor, Kaduna State.

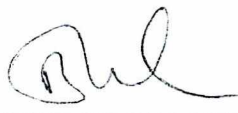
#### **EXPLANATORY NOTE**

(This note does not form part of this Law and has no legal effect)

The purpose of this Bill is to Substitute a Law to Provide for Registration of Kaduna State Residents and for connected purpose Law No 16 of 2018.

This printed impression has been carefully compared with the Bill which has passed the Kaduna State House of Assembly and found to be true and correctly printed copy of the said Bill.

  
**RT. HON. YUSUF IBRAHIM ZAILANI**  
(Speaker)

  
**BELLO ZUBAIRU IDRIS Esq.**  
(Clerk to the Legislature)

**A LAW FOR KADUNA STATE DISABILITY  
AFFAIRS BOARD, 2021**

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